

DATE: August 26, 2025
TO: 911 Emergency Response Advisory Committee
FROM: Connie Shepperd, Sparks Police, Police Service Manager, 775-353-2304,
cshepperd@cityofsparks.us
THROUGH: Chris Cawforth, Chief of Police

SUBJECT: SPARKS POLICE DISPATCH PSAP (Public Safety Answering Point) - Request for reimbursement for the purchase of Plantronics equipment used in the operation of the emergency telephone system. [For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for the purchase of thirteen (13) Plantronics headsets and thirteen (13) earbuds, for a total amount of \$1,307.61.

SUMMARY

FOR PRIMPARY PSAP (Public Safety Answering Point) - SPARKS POLICE DISPATCH

SPARKS POLICE DISPATCH PSAP requests reimbursement for the costs associated with purchasing thirteen (13) Plantronics headsets: five (5) Plantronics EncorePro HW540 Convertible headsets, five (5) Plantronics HW710 EncorePro Noise Canceling headsets; and three (3) Plantronics EncorePro HW530 headsets and thirteen (13) earbuds: ten (10) basic wired earbuds and three (3) extra long earbuds for Sparks emergency communication dispatchers, for a total amount of 1,307.61.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – Sparks Police Dispatch.

PREVIOUS ACTION & BACKGROUND

In 2014, 2019, and 2022 the E911 board approved funds to purchase headsets for Sparks Police Department Emergency Communications dispatchers.

FISCAL IMPACT

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP for the costs associated with purchasing thirteen (13) Plantronics headsets and thirteen (13) earbuds, in the amount of \$1,307.61.

POSSIBLE MOTION

Move to approve the recommendation to reimburse the Sparks Police Department in the amount of \$1,307.61 for the purchase of thirteen (13) Plantronics headsets and thirteen (13) earbuds.

Thirteen (13) Plantronics Headsets:

Five (5) Plantronics EncorePro HW540 Convertible headsets	\$ 71.15 ea / \$355.75
Three (3) Plantronics EncorePro HW530 headsets	\$ 89.00 ea / \$267.00
Five (5) Plantronics HW710 EncorePro headsets	\$110.46 ea / \$552.30

Thirteen (13) earbuds:

Ten (10) Basic wired earbuds	\$ 8.21 ea / \$ 82.10
Three (3) Extra long earbuds	\$ 14.49 ea / \$ 43.47

Shipping	\$ 6.99
TOTAL	\$1,307.61

Order Summary

Order placed August 26, 2025 Order # 113-7691651-8601002

Ship to Connie Shepperd 1701 E PRATER WAY SPARKS, NV 89434-8979 United States	Payment method Mastercard ending in 0619 View related transactions	Order Summary Item(s) Subtotal: \$748.32 Shipping & Handling: \$6.99 Total before tax: \$755.31 Estimated tax to be collected: \$0.00 Grand Total: \$755.31
Placed by	Connie Shepperd	

Arriving Friday



Amazon Basics Wired Earbuds with Microphone, In Ear Headphones, 3.5mm Jack, 4.2 ft long cable, S/M/L Ear Tips, Black

Sold by: Amazon

Supplied by: Other

\$8.21

Arriving September 2



PLNHW530 - Plantronics EncorePro HW530 Headset
Sold by: cordsandmore
Supplied by: Other
\$89.00

Arriving Saturday



Plantronics - EncorePro HW540 Convertible Headset - Wired Convertible (3 wearing styles)
Headset with Boom Mic - Connect to your PC and/or Deskphone, One Size, Black
Sold by: CE Showroom
Supplied by: Other
\$71.15



Extra Long Earbuds for TV & PC, with 12FT Spring Coiled Extension Cable, Volume Control & Mic, in-Ear Wired Headphones for 3.5mm Audio Output Devices, ChanGeek CGS06

Sold by: Changeek

Supplied by: Other

\$14.49

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Order Summary

Order placed August 26, 2025 Order # 113-8581866-4181034

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Placed by Connie Shepperd		

Arriving Friday



Plantronics HW710 EncorePro Premium Monaural Over-The-Head Headset w/Noise Canceling Microphone

Sold by: Triplenet Pricing INC

Supplied by: Other

5 \$110.46

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